Student Usernames & Passwords

To access the **DCPS HomeRoom** Resources, students need to log in with their DCPS username/password.

Username for a DCPS device: s +8-digit student number (no spaces)

Example: s12345678

<u>Username for personal device:</u> s + 8-digit student number@students.duvalschools.org

Example: s12345678@students.duvalschools.org

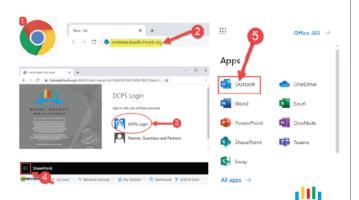
<u>Password:</u> first letter of the student's legal name upper case (John Smith = J), the second digit birthday (01-09), the first letter of the last name lower case (John Smith=s), and the last 4 digits of the student's social security number (2345).* **Example: J09s2345**

*If no social security number was provided, use the last 4 digits of the student number.

Students:

Accessing my DCPS Email Account from Home

- 1 Launch a Google Chrome web browser.
- 2 In the address bar, type in the following web address: oneview.duvalschools.org.
- On the DCPS Login page, click <u>DCPS Login.</u>
 Type in your username and password.
- Once on the OneView landing page, go to the upper left-hand corner and click the <u>9 dots.</u>
- 5 Several office 365 applications will appear. Click "outlook."



You are now in your DCPS email account

How do I access my Online Classroom using Microsoft Teams?

- 1 Go to <u>oneview.duvalschools.org</u> and sign-in.
- 2 Click <u>SharePoint</u> in the top left corner.





You are in! Click on the <u>"Teams"</u> button to access your classes.



